


## Low Carbon Transit Operations Program

### PROJECT DESCRIPTION AND ALLOCATION REQUEST

	Regional Entity: Transportation Council
Project Lead*: Tuolumne County Transit Agency	County: Tuolumne
Project Title: Law and Justice Center Transit Hub	

#### Project Lead:

I certify the scope, cost, schedule, and benefits as identified in the attached Project Description and Allocation Request (Request) and attachments are true and accurate and demonstrate a fully funded operable project. I understand the Request is subject to any additional restrictions, limitations or conditions that may be enacted by the State Legislature, including the State's budgetary process. In the event the project cannot be completed as originally scoped, scheduled and estimated, or the project is terminated prior to completion, project lead shall, at its own expense, ensure that the project is in a safe and operable condition for the public. I understand this project will be monitored by the California Department of Transportation – Division of Rail and Mass Transportation.

Name:	Darin Grossi
Signature:	
Title:	Executive Director
Agency:	Tuolumne County Transit Agency
Date:	1.9.16

#### Contributing Sponsor:

\*If this project includes funding from more than one project sponsor, the project lead above becomes the "recipient agency" and the additional contributing project sponsor(s) must also sign and state the amount and type of LCTOP funds (PUC Sections 99313 and 99314) contribution. Sign below or attach a separate officially signed letter providing that information.

Name:	
Signature:	
Title:	
Agency:	
Date:	Amount:

## LCTOP PROJECT DESCRIPTION AND ALLOCATION REQUEST

Expenditure Plan for FY 14/15 LCTOP Allocation

14/15

Request Amount per PUC 99313: \$52,632

Request Amount per PUC 99314: \$0

Total Project Allocation Request: \$52,632

Project Title: Law and Justice Center Transit Hub

Project Location/Address: Justice Center Drive, Tuolumne County

**Table 1: Project Lead/Recipient Agency Information**

<b>Project Lead/</b> <b>Recipient Agency:</b> <u>Tuolumne County Transit Agency</u> <b>Contact:</b> <u>Tyler Summersett</u> <b>Contact Phone #:</b> <u>209.533.5603</u> <b>Email Address:</b> <u>tsummersett@co.tuolumne.ca.us</u> <b>Address:</b> <u>2 S. Green Street, Sonora CA 95370</u>	<b>Legislative District Numbers</b> <b>Assembly:</b> <u>5</u> <b>Senate:</b> <u>8</u> <b>Congressional:</b> <u>Tom McClintock</u> <b>Amount:</b> <u>\$ 52,632</u> <b>PUC Fund Type:</b> <u>99313</u>
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**Table 2: Contributing Sponsor Information**

<b>Contributing Sponsor:</b> _____ <b>Contact:</b> _____ <b>Contact Phone #:</b> _____ <b>Email Address:</b> _____ <b>Address:</b> _____	<b>Amount :</b> \$ _____ \$ _____ \$ _____	<b>PUC Fund Type:</b> _____ _____ _____
<b>Other Contributing Sponsors: (Attach sheet with contact information)</b> _____ _____ _____	<b>Amount:</b> \$ _____ \$ _____ \$ _____	<b>PUC Fund Type:</b> _____ _____ _____
<b>TOTAL</b>	<b>\$52,632</b>	<b>99313</b>

(\*Contributing project sponsors attach signed letters of verification as to amount and eligibility or sign cover page)

**Table 3: Type of Project**

Check only 1 box that best fits the description of the project being funded.

- |  |   |
|--|---|
| <input checked="checked" type="checkbox"/> <b>New Capital Project</b><br><input type="checkbox"/> <b>New or Expanded Bus or Rail Service</b><br><input type="checkbox"/> <b>Expanded Intermodal Transit Facilities</b> | <input type="checkbox"/> <b>Operations</b><br><input type="checkbox"/> <b>Equipment acquisition</b><br><input type="checkbox"/> <b>Fueling</b><br><input type="checkbox"/> <b>Maintenance</b> |
|--|---|

**Table 4: Project Summary**

**a) Project Purpose:** Improve the overall efficiency and performance of Tuolumne County Transit through the construction of a Transit Hub in a central location in the community.

**b) Project Description - Category A-2, Expand Transit Service:** Install new stops/stations for local bus, intercity rail, commuter bus or rail transit. Provide a comprehensive overall project description regarding improvements to be made, increased level of service and performance goals: The Tuolumne County Transit Agency will build the Law and Justice Center Transit Hub to improve the overall efficiency and effectiveness of Tuolumne County Transit (TCT). Current services operate without a central transit hub where all buses meet and transfer passengers between routes. The result is multiple transfer locations throughout the system. This is not ideal for transit services. Additionally, because Tuolumne County is a rural community, finding locations where multiple buses can convene is difficult and has caused grievances at locations where this has been attempted. To rectify this situation, the Transit Agency will build a facility that will improve overall system performance, convenience and operation in a centrally located area of Tuolumne County.

**c) If Operations, complete Table 7.**

**d) Project Map** (provide 8 1/2" X 11" project site map that shows the transit service area and identifies disadvantaged community (DAC) census tracts (if applicable). Use link to CalEPA website for DAC information: <http://www.calepa.ca.gov/EnvJustice/GHGInvest/default.htm>

**e) Useful Life of the Project:** 20+ years

**Table 5: Description of Major Benefits/Outcomes**

**REQUIRED BENEFIT a) Greenhouse Gas Reduction** (describe how this project will reduce greenhouse gases and any assumptions or data that support this description). The Transit facility has the opportunity to increase transit's mode share, but making Tuolumne County Transit trips more convenient, comfortable and visible. This facility will be the first of its kind in Tuolumne County, allowing all buses to meet and transfer passengers at one central location. Transit users will also have dedicated facilities, including air-conditioned space, shade structure, bike racks, wifi, and areas to sit while they wait for the bus. It is anticipated, that TCT will see a 2% increase in ridership as a result of this improvement. This is roughly 1700 new or additional trips on transit, yielding a GHG reduction.

**REQUIRED BENEFIT b) Increased Mode Share:** describe how this project will directly enhance or expand transit service to increase mode share. The Transit hub has a two-fold opportunity to increase transit mode share, first, it will increase the efficiency of Tuolumne County Transit routes, by creating one location that can accommodate all transferring buses. Secondly, it will be the only facility of its kind in the County, providing both indoor and outdoor waiting areas, restrooms, wifi and lighting. This will formalize transit services in a way that no project has done to date.

**c) Disadvantaged Communities (DAC) benefit (if applicable).** See Attachment B for category of benefit (example: Transit Project, located within DAC, h. Project improves transit stations or stops in a DAC to increase safety and comfort (i.e., lights, shelters, benches) According to the Cal Enviroscreen tool provided on the Environmental Protection Agency website, Tuolumne County does not have any qualifying Disadvantaged Communities.

**d) Please check any additional Benefits/Outcomes:**

- ☒ Improved Safety  
☐ Improved Public Health  
☒ Reduced Operating/Maintenance Cost  
☒ Increase System Reliability  
☐ Other Benefits (describe below)
- ☐ Coordination with Educational Institutions  
☒ College/University ☐ Grades K-12  
☐ Promotes Active Transportation (walking, biking)  
☒ Promotes integration with other modes of transportation

**e) Please summarize and describe benefits indicated above in d) and any other benefits not listed:** The construction of the transit hub w

**Table 6: Project Schedule**

	Date
Begin Project Approval & Environmental Document Phase*	N/A
CEQA/ Environmental Compliance*	N/A
End Project Approval & Environmental Document Phase*	N/A
Begin Plans, Specifications & Estimates Phase*	N/A
End Plans, Specifications & Estimates Phase*	N/A
Begin Right of Way Phase*	N/A
End Right of Way Phase*	N/A
Begin Construction Phase (Contract Award)	Jun-16
End Construction Phase (Contract Acceptance)	Jul-16
Begin Vehicle/Equipment Order (Contract Award)	N/A
End Vehicle/Equipment Order (Contract Acceptance)	N/A
Begin Closeout Phase	Jun-17
End Closeout Phase	Aug-17
Operations schedule (start to end, i.e., May 2015 - Jan 2016)	Oct-17

\* These phases of a project are not eligible to be funded by LCTOP funds, they must be funded by other sources.

**Table 7: Operations Project Description**

a) Describe the operating plan for this system. Tuolumne County Transit operates 6 fixed routes; Monday through Friday. TCT also offers 2 seasonal services, a bus that goes to Yosemite (May-Sept), and bus that goes to the high country (Dec-April).

b) Describe the fare structure for this system. Fixed Route and Dial-a-Ride services offered by Tuolumne County Transit. Fixed Route fare is \$1.50 for general fare and \$1 discounted fare (Veterans, ADA, Students, Seniors, ADA). Dial-a-Ride fare is \$3 dollars. There is no fee for direct transfers.

c) Describe the assumptions and process that were used to develop the ridership projections shown in the request. N/A

d) Describe the assumptions and process for how the operating cost projections were developed. N/A

**Low Carbon Transit Operations Program  
Total Project Cost and Funding Plan**

Shaded fields are automatically calculated. Please do not fill these fields.

Proposed Total Project Cost								
Component	Prior	FY	FY	FY	FY	FY	FY	Project Total
PA&ED	0	0	0	0	0	0	0	0
PS&E	0	0	0	0	0	0	0	0
R/W	0	0	0	0	0	0	0	0
CON	1,444,342	52,632	0	0	0	0	0	1,488,974
Veh/Equip Purchase	0	0	0	0	0	0	0	0
Operations/Other	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1,444,342</b>	<b>52,632</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,496,974</b>

Low Carbon Transit Operations Program (LCTOP)								
Component	Prior	15-16	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON		52,632						52,632
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	<b>0</b>	<b>52,632</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>52,632</b>

Funding Source: PTMISEA								
Component	Prior	FY	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON	1,300,000							1,300,000
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	<b>1,300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,300,000</b>

Funding Source: CalOES								
Component	Prior	FY	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON	94,342							94,342
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	<b>94,342</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>94,342</b>

Funding Source: LTF								
Component	Prior	FY	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON	50,000							50,000
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>

Funding Source:								
Component	Prior	FY	FY	FY	FY	FY	FY	Total
PA&ED								0
PS&E								0
R/W								0
CON								0
Veh/Equip Purchase								0
Operations/Other								0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



California Air Resources Board (ARB)  
Greenhouse Gas Emission Reduction Calculator for the  
California Department of Transportation (Caltrans)  
Low Carbon Transit Operations Program (LCTOP)  
Greenhouse Gas Reduction Fund  
Fiscal Year 2015-16

The California Air Resources Board (ARB) is responsible for providing the quantification methodology to estimate greenhouse gas (GHG) emission reductions from projects receiving monies from the Greenhouse Gas Reduction Fund (GGRF).

This GHG emission reduction calculator accompanies the quantification methodology for the fiscal year (FY) 2015-16 GGRF Low Carbon Transit and Operations Program (LCTOP) available at: <http://www.arb.ca.gov/cc/capandtrade/auctionproceeds/finallctopgm.pdf>

Applicants must use this calculator to estimate the GHG reductions associated with the LCTOP projects. Refer to the **quantification methodology document for background, step by step detailed instructions and examples**. To use this calculator, follow these steps:

**Step 1** Identify the LCTOP proposed project type(s). The applicant must select at least one eligible project type from Tables 1 or 2 and may select additional project types from Tables 3 or 4.

**Step 2** Determine the inputs needed: The applicant will use Tables 5 and 6 to determine the required project details needed for input into this calculator tool for the applicable project type selected in Step 1.

**Step 3** Estimate GHG emission reductions: The applicant will enter the project details identified in Step 2 into this calculator tool to calculate the GHG emission reductions of the proposed project.

**Read Me Tab (this page):**

Enter the Project Name, Project ID and the contact information for person who can answer project specific questions from staff reviewers on the quantification calculations. The Project ID is assigned by Caltrans. This file will be submitted with other documentation requirements. Please use the following file naming convention: "[Project ID]\_[Project Name]" not to exceed 20 characters. For example, if the application ID is "1-1C\_001," the project name is "Transit BRT," and the file is the input file, the file name may be "1-1C\_001Transit BRT." Project names may be abbreviated.

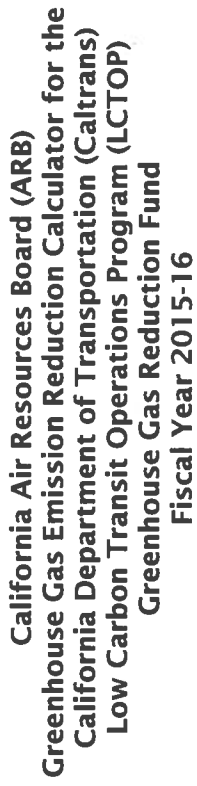
Project Name:	Law and Justice Center Transit Hub
Project ID:	
Contact Name:	Tyler Summersett
Contact Phone Number:	209.533.5557
Contact Email:	tsummersett@co.tuolumne.ca.us
Date Completed:	1.20.16

**Inputs Tab:**

Headers in red indicate input needed by the project applicant. For each row, applicants must work from left to right and enter all relevant data. Some cells may not be applicable to the project. These cells will turn black and be locked based on inputs. Applicants should use as many rows as necessary to characterize all relevant features of the proposed project. Definitions are provided in the definitions tab, including how to determine Year 1, Year F, and adjustment factors. Inputs must be substantiated in the documentation provided to ARB; see Section C. Documentation of the quantification methodology.

Submit documentation: Save file for submittal. See Section C. Documentation of the quantification methodology for additional documentation requirements.

For more information on ARB's efforts to support implementation of GGRF investments, see: [www.arb.ca.gov/auctionproceeds](http://www.arb.ca.gov/auctionproceeds)  
Questions on this document should be forwarded to [GGRFProgram@arb.ca.gov](mailto:GGRFProgram@arb.ca.gov)  
Questions on the LCTOP program should be forwarded to [LCTOPcomments@dot.ca.gov](mailto:LCTOPcomments@dot.ca.gov)



**© Air Resources Board**

## Law and Justice Center Transit Hub

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[illegible]





Old Service Vehicle or Displaced Fuel Details				Net GHG Benefits
Useful Life	Additional Project Type	Fuel Type	Engine MY	Annual VMT or Units of Fuel
				Total GHG Emission Reductions (MTCO2e)
				476.44



California Environmental Protection Agency



**California Air Resources Board (ARB)**  
**Greenhouse Gas Emission Reduction Calculator for the**  
**California Department of Transportation (Caltrans)**  
**Low Carbon Transit Operations Program (LCTOP)**  
**Greenhouse Gas Reduction Fund**  
**Fiscal Year 2015-16**

<b>Project Name:</b>	<b>Law and Justice Center Transit Hub</b>
<b>Project ID:</b>	<b>0</b>

Inputs in RED must be filled out

Results	GHG Emissions (MTCO2e)	Description
<b>Net GHG Benefits</b>	476.44	Total GHG Emission Reductions (MTCO2e)
<b>LCTOP Funds Requested (\$)</b>	52,632.00	Funds requested per State Controller's Office Eligible list for FY 2015-16
<b>Total LCTOP Funds Requested (\$)</b>	52,632.00	Includes all LCTOP allocations the applicant intends to utilize (up to three FY allocations including FY 2015-16) for the proposed project. Use the State Controller's Office Eligible list for FY 2015-16 allocation funding amounts to estimate the subsequent funding allocations.
<b>Total GGRF Funds Requested (\$)</b>	52,632.00	Includes the Total LCTOP fund requested and any other GGRF Program monies
<b>Total GHG Emission Reductions /Total GGRF Funds Requested (\$)</b>	0.0091	The metric to be reported in the application.

**Low Carbon Transit Operations Program (LCTOP)  
AUTHORIZED AGENT**

**AS THE** \_\_\_\_\_ **Chair** \_\_\_\_\_  
(Chief Executive Officer / Director / President / Secretary)

**OF THE** \_\_\_\_\_ **Tuolumne County Transit Agency** \_\_\_\_\_  
(Name of County/City Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

\_\_\_\_\_ **Darin Grossi, Executive Director** \_\_\_\_\_ **OR**  
(Name and Title of Authorized Agent)

\_\_\_\_\_ **OR**  
(Name and Title of Authorized Agent)

\_\_\_\_\_  
(Name and Title of Authorized Agent)

\_\_\_\_\_ **Michael Ayala** \_\_\_\_\_ **Chair, TCTA**  
(Print Name) (Title)

\_\_\_\_\_  
(Signature)

Approved this \_\_\_\_\_ 10 \_\_\_\_\_ day of \_\_\_\_\_ February \_\_\_\_\_, 2016 \_\_\_\_\_

Attachment: Board Resolution approving Authorized Agent

## Low Carbon Transit Operations Program (LCTOP) CERTIFICATIONS AND ASSURANCES

**Project Sponsor:** Tuolumne County Transit Agency

**Agency Name:** Tuolumne County Transit Agency

**Effective Date of this Document:** February 10, 2016

The California Department of Transportation (Department) has adopted the following certifications and assurances for the Low Carbon Transit Operations Program. As a condition of the receipt of LCTOP funds, project lead must comply with these terms and conditions.

### A. General

- (1) The project lead agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
- (2) The project lead must submit to the Department a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

### B. Project Administration

- (1) The project lead certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The project lead assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
- (2) The project lead certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
- (3) The project lead certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
- (4) The project lead certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
- (5) The project lead certifies that they will notify the Department of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
- (6) The project lead must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
- (7) Any interest the project lead earns on LCTOP funds must be used only on approved LCTOP projects.

- (8) The project lead must notify the Department of any changes to the approved project with a Corrective Action Plan (CAP).
- (9) Under extraordinary circumstances, a project lead may terminate a project prior to completion. In the event the project lead terminates a project prior to completion, the project lead must (1) contact the Department in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.
- (10) Funds must be encumbered and liquidated within the time allowed.

### **C. Reporting**

- (1) The project lead must submit the following LCTOP reports:
  - a. Semi-Annual Progress Reports by May 15<sup>th</sup> and November 15<sup>th</sup> each year.
  - b. A Final Report within six months of project completion.
  - c. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to the Department within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.
- (2) Other Reporting Requirements: ARB is developing funding guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with ARB's funding guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

### **D. Cost Principles**

- (1) The project lead agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (2) The project lead agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
  - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and
  - b. Those parties shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

- (3) Any project cost for which the project lead has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 49 CFR, Part 18, are subject to repayment by the project lead to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs submit to repayment by the project lead to the State. Should the project lead fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the project lead from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

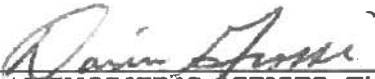
#### **E. Record Retention**

- (1) The project lead agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the project lead, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the project lead, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the project lead, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the project lead pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the project lead's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
- (2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the project lead's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the project lead shall furnish copies thereof if requested.
- (3) The project lead, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

#### **F. Special Situations**

The Department may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at the Department's discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

BY:  Executive Director  
AUTHORIZING OFFICER, Title  
Unit/Department/Agency



## **Resolution of the Tuolumne County Transit Agency**

### **Authorization for the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP)**

- WHEREAS,** the Tuolumne County Transit Agency is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and
- WHEREAS,** the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and
- WHEREAS,** Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and
- WHEREAS,** the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and
- WHEREAS,** the Tuolumne County Transit Agency wishes to delegate authorization to execute these documents and any amendments thereto to Darin Grossi, Executive Director.

**NOW, THEREFORE, BE IT RESOLVED** by the Tuolumne County Transit Agency that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that Darin Grossi, Executive Director be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**Passed and Adopted** by the Tuolumne County Transit Agency, at a regular meeting of the TCTA held on the 10<sup>th</sup> day of February 2016 by the following vote:

**Ayes:**

**Noes:**

**Absent:**

**Attest:**

---

Michael Ayala, Chair

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Darin C. Grossi, Executive Director